



Online Safety

A guide to online safety whilst using Online Learning Platforms

STAYING SAFE ONLINE

It's not always easy to know what's safe online and what's not. Our advice can help you to keep safe and to know what to do when things go wrong.

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WHAT ARE THE RISKS?

There are lots of fun and interesting things you can do on the internet. And it can be a great way to stay in touch with friends. But it's important to understand how to stay safe online.

Sometimes people will try to trick you into clicking dangerous links or sharing things about yourself. Or something you've shared might be used to bully or frighten you.

TIPS TO STAY SAFE ONLINE

There are lots of things you can do to keep yourself safe online.

- **Think before you post**

Don't upload or share anything you wouldn't want your parents, carers, teachers or future employers seeing. Once you post something, you lose control of it, especially if someone else screenshots or shares it.

- **Don't share personal details**

Keep things like your address, phone number, full name, school and date of birth private, and check what people can see in your privacy settings. Remember that people can use small clues like a school logo in a photo to find out a lot about you.

- **Watch out for phishing and scams**

Phishing is when someone tries to trick you into giving them information, like your password. Someone might also try to trick you by saying they can make you famous or that they're from a talent agency. Never click links from emails or messages that ask you to log in or share your details, even if you think they might be genuine. If you're asked to log into a website, go to the app or site directly instead.

- **Think about who you're talking to**

There are lots of ways that people try to trick you into trusting them online. Even if you like and trust someone you've met online, never share personal information with them like your address, full name, or where you go to school. [Find out more about grooming.](#)

- **Keep your device secure**

Make sure that you're keeping [your information and device secure.](#)

- **Never give out your password**

You should never give out your password or log-in information. Make sure you pick strong, easy to remember [passwords.](#)

- **Cover your webcam**

Some viruses will let someone access your webcam without you knowing, so make sure you cover your webcam whenever you're not using it.

KEEPING YOUR INFORMATION SECURE

Having your social media account hacked or finding out someone has stolen your data can be scary and upsetting. But there are easy steps you can take to keep yourself safe.

Use strong passwords



Set up 2-factor authentication



Keep your apps and devices safe and up to date



Make sure you log out when you're using public or shared devices



Be careful which websites you're using



Further information:

Further information can be found at:

- <https://www.childline.org.uk/info-advice/bullying-abuse-safety/online-mobile-safety/staying-safe-online/>
- year7-8concerns@willenhalle-actacademy.org.uk
- year9concerns@willenhalle-actacademy.org.uk
- year10-11concerns@willenhalle-actacademy.org.uk

The content of this guide has been taken from www.childline.org.uk