

YEAR 10 RE-OPENING CODE OF CONDUCT ADDENDUM



**Academic Year 2019-20
Willenhall E-Act Academy**

E-ACT

Revised

Appendix 1: Code of Conduct

Students in the Academy will be expected to:

- Arrive and leave school through their allocated door and gate at allocated times.
- Avoid arriving early or congregating with others before or after school. Speak to a member of staff if your parent/carer normally collects you and will be not on time to collect you.
- Observe social distancing by maintaining a 2m distance whenever possible and walk in single file around the Academy. There is no physical contact of any type at any time, this includes horseplay, hugging, handshakes or fist bumps.
- There must be no coughing or spitting at or towards any other person.
- Follow instructions regarding coughing and sneezing: 'catch it, bin it, kill it'. Avoid touching face at other times.
- Wash hands on arrival and regularly throughout the day, including before and after eating, using soap and water or hand gel.
- Follow the seating plan laid out by the classroom teacher. The seating plan is there for the safety of all – Do not move tables or chairs and do not leave your seat without asking your teacher.
- Children will eat lunch in their classroom. This will need to be a packed lunch from home or a grab bag provided for by our kitchen staff.
- Stay within areas that have been allocated at dinnertimes and breaks.
- Interact only with children from the same bubble or bubble.
- Respect others' space and property by not touching anything that you are not given permission to use. Do not share belongings (food, stationary, books etc.) with others and do not handle other people's belongings.
- Inform a member of staff immediately if the student begins to feel unwell during the day.
- Use only the toilet designated to your bubble, only one person at any given time in the toilet, remember to wash hands thoroughly before exiting the toilet.

Students learning from home will be expected to:

- Complete the daily register
- Engage with Live Mathematics and English Lessons on the learning platform
- Download all lesson resources from MS Teams and not overwrite the existing resources
- Ensure that interactions made on the VLE education pages are appropriate and related to learning only.

Behaviour Management

There may be occasions when staff will need to challenge behaviours which are not safe or conducive to learning. In order to effectively challenge and improve behaviour, leaders will actively promote non-confrontational behaviour management.

Staff will use praise and verbal reprimand accordingly.

A range of disciplinary measures will be implemented consistently, openly and fairly. The academy reserves the right to apply the following measures:

- Verbal reprimand
- Extra work or repeating unsatisfactory work for completion at home
- Missing social times at break or lunch times
- Placed on a conduct or attendance report for monitoring and improving behaviour
- Instigating a Pupil Behaviour Support Plan
- Isolation to reduce the impact of behaviours upon other students and staff
- Exclusion