



Headteacher: Mr A Bhugvandeem

07th January, 2021

Dear Parents/Carers,

**Re: Remote Learning Parent Champions**

Willenhall E-ACT Academy is always striving to provide the best education possible for its students. Due to the current pandemic, as you will be aware, we offer remote learning in the form of our Virtual Learning Environment (VLE) on Microsoft Teams, which consists of live lessons, pre-recorded lessons, extra-curricular, and study support.

To continually improve our provision, we are setting up a remote learning project and as part of this we are looking to recruit parents to support our Academy, our parents and our students in ensuring that we identify and eradicate any barriers that the students face in accessing our VLE as quickly as possible.

The role will include:

- Liaising with parents to provide advice and guidance to enable them to support students at home
- Reporting back to myself any queries and concerns that parents may have
- Explaining and sharing the Academy's approach to remote learning
- Sharing resources that support learning
- Sharing advice and guidance with parents
- Creating resources to support parents with remote learning

There will be training available to support those who are interested in this role.

If this is a role you would be interested in or would like more information about, please contact me via email – [emma.smith@e-act.org.uk](mailto:emma.smith@e-act.org.uk) by Monday 11<sup>th</sup> January.

Kind regards

E Smith  
Deputy Headteacher

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